Test Coordinator Monthly Webinar

November 20, 2019

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Test Coordinator Monthly Webinars

- **Details:**
  - **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
  - **WHAT:** As much as possible, webinars will be organized to follow tasks necessary to complete between TC webinars in order to have a successful test administration year.
  - **REGISTRATION:** www.ride.ri.gov/tc

- **Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!**
  - December 18 - **CANCELLED**
  - January 22
  - February 19
  - March 18
  - April 22
  - May 20
  - June 17

Agenda for November 20

- **Preparing for 2019-20 State Assessments**
  - Tasks for November-December
  - Assessment Updates
- **2018-19 State Assessment Reporting**
  - NGSA Results Release
  - Statewide Assessment Reporting Resources
  - Webinar Series on State Assessment Results
- **Calendars**
  - Test Coordinator Trainings
  - State Assessment Calendar
  - Individual Student Score Reports Calendar

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Preparing for the 2019-20 State Assessments

Tasks for November-December

General Updates

Assessment Updates

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Tasks to focus on for November-December

✓Identify which students will participate in which tests and verify their information in the Enrollment, Special Education, and LEP Censuses.

✓Review accommodations for students and ensure that IEPs are updated accordingly

✓Review, or develop, a cell phone policy and ensure that all faculty and students understand it.

✓Complete alternate assessment eligibility decisions by March 28, if possible.

✓School Directory: Please make sure district and school information is kept updated.

✓Training:

- Register for Test Coordinator Training Workshops
- Register for the Assessment Webinar Reporting Series; view recordings at www.ride.ri.gov/Assessment-Results
- Students: Check the assessment-specific web pages for links to practice tests, released items, and practice testlets (DLM).
- Test Administrators and Proctors: Identify who will be test administrators and who will be proctors

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Student Registration Files: Update

- **Student registration files are created by RIDE using data from the LEAs.**

- **Test coordinators, data managers, and special education directors must work together to ensure all student information is accurate.**

- **Pay special attention to:**

  - Homeschooled students
  - Students in outplacement schools in Rhode Island
  - Students attending schools in other states
  - Incarcerated students

Test	Due Date for Updating Enrollment and Special Education Census Information
ACCESS and Alternate ACCESS	*COMPLETE*
PSAT10* and SAT	January 17
RICAS	January 17
DLM	January 17
NGSA*	January 17

PSAT10 and NGSA will have a daily upload from RIDE beginning in March. Any changes to student information must come from the LEA as student information cannot be manually updated in any of the test platforms.

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Homeschooled Students: Update

- **Homeschooled students may participate in any of the state assessments for their current grade level if that is included in the student's homeschool plan.**
    - Families must contact the LEA to arrange participation.
    - Students should test with other students at the appropriate school.
    - In order for homeschooled students to be registered for tests, all homeschooled students must have:
        - Active enrollment in Enrollment Census
        - A valid SASID
        - Correct grade level
        - Registered to their LEA's "190 school"
            - School Code = xx190
            - **School Code Out = xx900**
        - Have "H" as their Enrollment Type

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Paper Administration Request

- **State Policy:**
  - LEAs will administer all state assessments, with the exception of the SAT, using a computer, laptop, or other approved electronic device, unless a student requires a paper test as an accommodation.

- **Exception to this policy:**
  - Any LEA or outplacement school that feels they cannot administer one or more state assessments because have issues with either having enough devices for students to use during testing, the bandwidth required to support digital testing is inadequate, or the facility being used for testing prohibits a digital administration of the state assessments must complete the *State Assessment Computer-Based Testing Hardship Waiver Application.*
  - Due to RIDE: **January 31, 2020**
  - Link: www.ride.ri.gov/tc and click on the RISAP Test Coordinator Handbook tab.

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ACCESS: Updates

- **Speaking Test Guidance**
  - Guidance has been posted to help teachers and students prepare for the speaking portion of the ACCESS tests at www.ride.ri.gov/Assessment-Manuals

- **Assessment Results Reporting Series – ACCESS**
  - Webinar and presentation have been posted at www.ride.ri.gov/Assessment-Results

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DLM: Updates

- **Recordings and Presentations Posted:**
  - State Assessments Webinar Series: DLM
    - Background information on test design, eligibility criteria, standards being assessed, scoring, and how to read the score report.
    - This recording can also be used to help parents understand the DLM tests.
    - Link: www.ride.ri.gov/assessment-results and click on the 2020 TEST ADMINISTRATION MANUALS AND RESOURCES tab. It is also posted on the Resources for Families page.
  - Presentation to Special Education Directors on Alternate Assessment
    - Using evidence and data to develop IEP goals and objectives, to make decisions on appropriate accommodations for students, and eligibility determinations for the alternate assessment. It also covers information on the 1% ESSA Rule.
    - Link: www.ride.ri.gov/dlm and click on the 2020 TEST ADMINISTRATION MANUALS AND RESOURCES tab.

- **SUCCESS! Understanding and Using the DLM Score Reports and Essential Elements**
  - Teachers learned how to use the instructional planning tool to create instructional plans for students aligned to the Essential Elements, how to use the learning maps (mini-maps) to find access points for their students, and create IEP goals and objectives aligned to the Essential Elements.
  - Professional development materials, such as videos and books used on the DLM tests were also shared.

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PSAT10 and SAT School Day: Updates

www.ride.ri.gov/Assessment-Manuals

- **Webinar Recordings:**
  - November 5: Implementation webinar
    - Implementation webinar recording
  - November 13: Accommodations webinar
    - Accommodations webinar recording
- **Important Dates:**
  - **Now - ongoing:** Install College Board secure browser on testing devices for PSAT10.
    - Link to Secure Browser Installation Guide
  - **Dec. 9 – 13:** Email confirmation sent from College Board of AI Code and test dates submitted by your school test coordinator.
  - **Jan. 14 – Feb. 4:** Window for entering accommodations for PSAT10 and SAT into SSD Online. *February 4 is the last day to enter accommodations!*

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RICAS Update

- **ELA Test Design blueprint and testing time update**
  - September 2019 update to the ELA Test Design blueprint
  - Session 2 recommended time has changed, as follows:

	Grades 3-8
Session 1	2 to 2 ½ hours*
Session 2	1 ½ to 2 hours*

  - Learn more through the 2020 RICAS ELA Test Design Reporting Categories Update Presentation

- **2020 RICAS Test Coordinator Training**
  - January 27 & 30, 2020 at New England Institute for Technology (East Greenwich): Register online!

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2018-19 State Assessment Reporting

NGSA Results Release

Statewide Assessment Reporting Resources

State Assessment Results Webinar Series

Assessment Data Portal

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NGSA Results Release

www.ride.ri.gov/Assessment-Results

- RI Assessment Data Portal Public Site: www.ride.ri.gov/RIADP
- Supporting Resources
  - Spring 2019 RI NGSA Results Presentation
  - Understanding the NGSA for Families
  - Spring 2019 NGSA Individual Student Report Guide
  - 2019 NGSA FAQs for Schools and Districts
- Individual Student Report Shells for Grade 5, Grade 8, and Grade 11
- AIRWays Reporting System: confidential data access for educators
  - Webinar and Presentation from November 13
  - Quick Guide and Full User Guide

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Statewide Assessment Reporting Resources

- **Links Educators Need:**

    1. www.ride.ri.gov/Assessments-Results: **Assessment Results** page contains all webinar recordings, documents, and presentations for all state assessments. Start here if you need to find state assessment results, information on understanding state assessment results, growth calculations, and individual student reports.

    2. www.ride.ri.gov/Released-Items: **Released Items and Practice Tests** page includes information and links to released test item databases and online and paper practice tests and is arranged by test.

    3. www.ride.ri.gov/RIDEmap: **Rhode Island Assessment Data Portal (RI-ADP) Confidential Site** is for educators only and is accessed through RIDEMap. This site can be uses to find results of *your* district and *your* school.

- **Helping Families Understand State Assessment Results:**

    1. www.ride.ri.gov/Families: **Resources for Families** page contains answers to commonly-asked questions about state testing, standards, and growth calculations.

    2. www.ride.ri.gov/RIADP: **Rhode Island Assessment Data Portal (RI-ADP) Public Site** displays all state assessment results for 2017-18 and 2018-19. This link can be provided to families and used for finding results for districts and schools other than your own. Reporting rules apply (results of ten or fewer students in a group will be suppressed).

Statewide Assessment Reporting Resources

www.ride.ri.gov/assessments-results

Resource	Currently available for…
Assessment results available in the RI-ADP	RICAS, DLM, PSAT10, SAT, ACCESS, NGSA
Assessment Results Webinar Series Recordings	RICAS, DLM, ACCESS
Understanding growth; interactive growth visualizations	RICAS, SAT
RIDE: Item-level data, including practice tests PSAT10 and SAT: K12 Reporting Portal	RICAS, DLM, PSAT10, SAT, ACCESS, NAEP
Individual Student Report shells in Spanish and other languages	RICAS, DLM, PSAT10, SAT, ACCESS, NGSA
Individual Student Report interpretation guides for families	RICAS, DLM, PSAT10, SAT, ACCESS, NGSA
Student-level data files through eRIDE File Share	RICAS, PSAT10, SAT, NGSA
Student Work for Released Items through PearsonAccessNext	RICAS

State Assessment Results Webinar Series*

- **Who:** District/school test coordinators, EL and special education directors & teachers, curriculum coordinators, content area teachers

- **Each webinar will cover the following:**
  - *How did RI do?* A review of state-level results.
  - *What does the test measure?* Description and other test blueprint information.
  - *What do the test results say?* What you need to know to be an expert at understanding the data.
  - *How do we analyze these data?* Examples and ideas for analyzing district and school data.
  - *Resources* to use with educators and parents

Test	Date & Time	Registration/ Link to Recording
RICAS	Thursday, October 24	*Presentation* & *Recording*
DLM	Thursday, November 14	*Presentation* & *Recording*
ACCESS for ELLs	Tuesday, November 19	*Presentation* & *Recording*
NGSA	Tuesday, November 26 at 10 AM	Results Webinar: NGSA

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Calendars

Test Coordinator Training

State Assessments

Student Score Reports

Test Coordinator Training Workshops

Date	Time	Test
11/5/2019	Implementation Webinar Recording	SAT and PSAT10
11/13/2019	Accommodations and Supports Webinar Recording	SAT and PSAT10
1/27/2020*	9:00 – Noon	NGSA
	12:30 – 3:00	RICAS
1/28/2020*	9:00 – Noon	SAT and PSAT10
	9:00 – Noon	*RICAS*
	12:30 – 3:00	NGSA
1/29/2020*	9:00 – Noon	NGSA
	12:30 – 3:00	SAT and PSAT10
	12:30 – 3:00	*RICAS*
1/30/2020*	9:00 – Noon	RICAS
	12:30 – 3:00	NGSA

All workshops will be held at: *New England Institute of Technology, 1 New England Tech Blvd, Room S330, East Greenwich, RI*

2019-2020 State Assessment Calendar
Grades 3-8

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
3-8	RICAS ELA:		
	paper-based tests*	March 30	May 1
	computer-based tests	March 30	May 1
3-8	RICAS Math:		
	paper-based tests*	April 27	May 22
	computer-based tests	April 27	May 22
5, 8, 11	NGSA Science	April 27	May 29

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*All schools are expected to administer RICAS as a computer-based test. The paper-based test window is only for students who require a paper test as an accommodation.

2019-2020 State Assessment Calendar
Grades 9-12

Grades	Test	Test Window Opens	Test Window Closes
K-12	ACCESS	January 6	February 14
1-12	Alternate ACCESS	January 6	February 14
3-8, 11	DLM ELA and Math	April 6	May 22
5, 8, 11	DLM Science	April 6	May 22
5, 8, 11	NGSA Science	April 27	May 29
10	PSAT 10	April 14	April 30
11	SAT:	*School Day:*	*Make-up Day:*
	SAT Option 1	March 25	April 14 *or* 28*
	SAT Option 2	April 14	April 28

*Schools select **one** day for make-ups; either April 14 or April 28; schools **may not** conduct make-ups on both days.

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Student Score Reports Calendar
2018-19 Testing Year

Test	Date*			Two-month Deadline*
	Paper (mailed)*	Online	Online Location	
ACCESS	May 9	May 9	WIDA AMS	*July 9*
DLM	September	July 19	Educator Portal	*November*
RICAS	October 21	October 22	PearsonAccess^next	*December 21*
PSAT10	N/A	October 10	RI-ADP	*December 10*
SAT	N/A	October 10	RI-ADP	*December 10*
NGSA	November 4	November 14	RI-ADP / AIRWays	*January 14*

*Families should receive score reports two months after LEAs receive them. LEAs must ensure that outplacement schools and programs receive copies within **two weeks** of receiving score reports.*

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